



協康會
HEEP HONG SOCIETY

協康會

「特殊教育需要學童照顧者嘉許計劃」2025 章程

前言：

育有特殊教育需要子女之照顧者在生命歷程中面對不少困難的處境和承擔着許多照顧壓力，但他們為著對子女不捨不棄的愛而甘心付出。這種高尚的情操，實在需要在社會上加以表揚，讓社會大眾瞭解到「無償」照顧者在社會上的重要性，並欣賞照顧者如何勇敢面對照顧崗位上的困難和逆境。

活動目的：

為表揚及肯定育有特殊教育需要子女之照顧者的貢獻，本會特舉辦「特殊教育需要學童照顧者嘉許計劃」2025，除了讓社會各界認同育有特殊教育需要學童照顧者的貢獻，亦希望能夠推廣關愛互助的社區氣氛。

活動對象：

在學於學前單位、小學、中學及特殊學校內有特殊教育需要學童之照顧者（包括家長或親屬）。

評審準則：

1. 對被照顧者的態度
2. 與被照顧者的關係
3. 關顧被照顧者的能力
4. 個人的生活態度和特質

評審團成員：

將由結集不同界別的獨立評審團以大會評審準則選出傑出照顧者大獎及特別大獎

照顧者照顧歷程或生命故事之表述形式：

可選取以下其中一個形式表述：

- 文字（限 1000 字以內，內容可由提名人或照顧者自行表述）
- 短片（限於 3 分鐘以內，可由提名人或照顧者自行拍攝，形式可以是拍攝照顧者生活日常、照顧者感受分享或提名人訪問照顧者等）

*備註：

1. 如以文字表述，可另紙撰寫。
2. 如以短片演譯，影片格式需為 MP4、MOV、WMV 或 AVI，解像度不少於 720p，檔案大小不超過 1 GB。請將短片儲存於一隻 CD/DVD 光碟或 USB 儲存裝置內，連同提名表格或自薦表格呈交或寄交。亦可選擇將短片上載至 Google Drive，然後將 Google Drive 連結連同提名表格或自薦表格發送往電郵信箱 carer.appreciation@heephong.org。

各獎項之評審流程：

獎項項目	評審流程
(1) 優異獎	- 第一輪評選:評審團透過提交的資料審視參加者的經歷或生命故事，在參加者中選出不少於 20 位優異獎
(2) 十大傑出照顧者大獎	- 從入圍名單中，再作第二輪評選，選出十大傑出照顧者
(3) 5 個傑出照顧者特別大獎	- 評審團透過面見或短片，進一步了解十大傑出照顧者，按其個人特質及對家庭的關愛和貢獻，選出 5 個特別大獎

獎項及獎品：

1. 傑出照顧者特別大獎 5 位—獎座及兩日一夜酒店雙人豪華客房住宿套票
2. 十大傑出照顧者大獎—獎座及禮券 \$1,000
3. 優異獎不少於 20 位—嘉許狀及紀念品乙份

所有得獎者及其提名人均會獲邀出席嘉許典禮暨聚餐，提名人可獲紀念品乙份

報名參加方法：

1. 可經由提名人提名參加（獲照顧者同意參加後請填附件一：照顧者提名表格，並需邀請照顧者在第四部分：獲提名照顧者聲明及簽署一欄簽署）
2. 照顧者可以自薦方式參加（請填附件二：照顧者自薦表格）
3. 將填妥表格連同參加者照顧歷程或生命故事之表述，於 31/3/2025(星期一)或以前透過以下方式呈交：
 - A. 郵寄往協康會「特殊教育需要學童照顧者嘉許計劃」2025 工作小組
(地址：九龍觀塘海濱道 133 號萬兆豐中心 10 樓 K 室)
 - B. 透過電郵發放至 carer.appreciation@heephong.org
4. 本會收件後會於 3 個工作天內透過電郵/電話通知提名人/自薦照顧者確實已收件，若提名人/自薦照顧者於送出文件後 7 個工作天仍未收獲本會電郵/電話，請聯絡粉嶺家長資源中心王雪濱主任（電話：2656 6211），以便本會跟進。

評審結果公佈日期及嘉許典禮安排：

評審結果將於 2025 年 6 月初公佈，並預算於 2025 年 6 月下旬舉行的嘉許典禮中頒發獎項。

截止報名日期： 2025 年 3 月 31 日(星期一)

查詢： 粉嶺家長資源中心 王雪濱主任（電話：2656 6211）
東涌家長資源中心 黃寶蓉主任（電話：2109 2262）

**備註：

1. 為表揚照顧者的付出及提升公眾人士對他們的關注及支持，本會將會邀請部份獲獎的照顧者於嘉許典禮上分享獲獎感受/照顧心聲，本會將安排拍錄嘉許典禮過程及心聲分享環節，片段有可能在公開場合或本會網站或 Facebook 播放，被提名或自薦參加者需完全知悉及同意有關安排。
2. 所有遞交資料，恕不退還。本會保留權利將所收集的資料，及於嘉許禮中拍攝的相片/錄像用於製作相關刊物、日後推廣、教育及專業交流之用。
3. 本會會安排五位特別大獎的傑出照顧者進行短片拍攝，短片將放在協康會網頁內供市民瀏覽，宣揚育有特殊需要子女之照顧者的正能量。

第三部分：照顧者照顧歷程或生命故事之表述形式

請揀選其中一項形式表述照顧者的照顧歷程或生命故事(內容請以評審準則表述，包括：對被照顧者的態度、與被照顧者的關係、照顧被照顧者的能力、個人的生活態度和特質等。)

- 文字 (限 1000 字以內，內容可由提名人或照顧者自行表述)
- 短片 (限於 3 分鐘以內，可由提名人或照顧者自行拍攝，形式可以是照顧者生活日常紀錄、照顧者感受分享或提名人訪問照顧者等)

*備註：

1. 如以文字表述，可另紙撰寫。
2. 如以短片演譯，影片格式需為 MP4、MOV、WMV 或 AVI，解像度不少於 720p，檔案大小不超過 1 GB。請將短片儲存於一隻 CD/DVD 光碟或 USB 儲存裝置內，連同提名表格或自薦表格呈交或寄交。亦可選擇將短片上載至 Google Drive，然後將 Google Drive 連結連同提名表格或自薦表格發送往電郵信箱 carer.appreciation@heephong.org。

第四部分：獲提名照顧者聲明及簽署

1. 本人同意由以下提名中心/單位推薦本人參與協康會「特殊教育需要學童照顧者嘉許計劃」2025，並證明此表格所提供之資料真實無訛。
2. 本人同意出席於 2025 年 6 月下旬舉行的協康會「特殊教育需要學童照顧者嘉許計劃」2025 嘉許禮暨聚餐 (活動詳情容後公佈)。
3. 本人明白及同意協康會使用及保存此表格內有關本人及被照顧人士的個人資料及照片/錄像，及其後於活動過程中所得的照片/錄像用於製作相關刊物、日後推廣、教育及專業交流之用。

獲提名照顧者姓名：_____ 簽署：_____ 日期：_____

第五部分：提名服務中心/單位資料

提名中心/單位名稱：_____

提名人姓名：_____ (先生/女士)

提名人職銜：_____

聯絡電話：_____ 傳真號碼：_____

電郵信箱：_____

提名人簽署：_____ 日期：_____

_____ 服務中心/單位印鑑

**備註：

1. 請於 2025 年 3 月 31 日(星期一)或以前填妥本表格連同參加者照顧歷程或生命故事之表述，透過以下方式呈交：
 - A. 郵寄往協康會「特殊教育需要學童照顧者嘉許計劃」2025 工作小組 (地址：九龍觀塘海濱道 133 號萬兆豐中心 10 樓 K 室)
 - B. 透過電郵發放至電郵信箱：carer.appreciation@heephong.org
2. 本會收件後會於 3 個工作天內透過電郵/電話通知提名人/自薦照顧者確實已收件，若提名人或自薦照顧者於送出文件後 7 個工作天仍未收獲本會電郵/電話，請聯絡粉嶺家長資源中心王雪濱主任 (電話：2656 6211)，以便本會跟進。
3. 所有遞交資料，恕不退還。

Heep Hong Society

Programme Details of the "Appreciation Campaign for Carers of Children with Special Educational Needs" 2025

Preface:

Carers of children with Special Educational Needs (SENs) face many adversities and bear a lot of caring pressures throughout their life journey. However, they willingly dedicate themselves out of their unwavering love for their children. This noble spirit deserves recognition in society, helping the public understand the importance of "unpaid" carers and appreciating how they bravely combat the difficulties and adversities in their caregiving roles.

Objectives:

To appreciate and affirm the contributions of carers with children with SENs, Heep Hong Society is launching the "Appreciation Campaign for Carers of Children with Special Educational Needs" 2025. This initiative aims not only to acknowledge the contributions of these carers in our society, but also to promote a community atmosphere of care and mutual support.

Target Groups:

Carers (including parents or relatives) of children with SENs who are studying in pre-primary units, primary schools, secondary schools and special schools.

Judging Criteria:

1. Attitude towards the care recipient
2. The relationship with the care recipient
3. The ability to care for the care recipient
4. Personal attitude and traits towards life

Judging Panel Members:

An independent judging panel comprising members from various sectors will select the Outstanding Carer Special Awards and the Special Awards based on the judging criteria.

Presentation of the Carer's Care Journey or Life Story:

Carers may choose one of the following formats to present:

- Text (Limited to 1,000 words, content can be presented by either the nominator or the carer.)
- Short Video (Limited to 3 minutes and can be filmed by either the nominator or the carer. The format may include daily life footage of the carer, sharing of the carer's feeling, or an interview with the carer by the nominator.)

***Notes:**

1. If it is presented in words, it can be written on a separate paper.
2. If submitting a short video, the format of video should be in MP4, MOV, WMV, or AVI. The resolution should not be less than 720p and the file size should not exceed 1 GB. Please save the video on a CD/DVD or USB storage device and submit it together with the nomination form or self-nomination form. You can also upload the video to Google Drive and send the Google Drive Link together with the nomination form or self-nomination form to the email address: carer.appreciation@heephong.org.

Judging Process for the Awards:

Awards	Judging Process
(1) Merit Awards	- The first round of judging The judging panel examines the carers' experiences or life story through the submissions. No less than 20 Merit awardees will be selected among the participants.
(2) Top Ten Outstanding Carers Awards	- From the shortlist, a second round of selection will be conducted to select the Top Ten Outstanding Carers.
(3) Five Outstanding Carers Special Awards	- The prestigious judging panel will further understand the Top Ten Outstanding Carers through interviews or videos and select Five Outstanding Carers Special Awards based on individual qualities and their contributions to the care recipient and the family.

Awards and Prizes:

1. 5 Outstanding Carers Special Awards – a trophy & 1-night stay package in hotel deluxe double room
 2. Top Ten Outstanding Carers Awards – a trophy & \$1000 shopping coupons
 3. No less than 20 winners of the Merit Awards – a certificate of appreciation and souvenir
- The nominators of awardees will receive a souvenir.

Application Method:

1. Carers can apply through nomination (with the carer's consent and please fill in Attachment 1: Carer Nomination Form and ensure the nominated carer signs in Section 4: Declaration and Signature of Nominated Carer.)
2. Carers can apply by self-nomination (Please fill in Attachment 2: Carer Self-Nomination Form.)
3. Complete forms, along with a presentation of the carer's care journey or life story, must be submitted by **March 31, 2025 (Monday)** via one of the following methods:
 - A. Mail to the " Working Group on Appreciation Campaign for Carers of Children with Special Educational Needs 2025" at Heep Hong Society
(Address: Unit K, 10/F, MG Tower, 133 Hoi Bun Road, Kwun Tong, Kowloon).
 - B. Email to carer.appreciation@heephong.org.
4. The nominator/self-nominating carer will be notified by email/phone within 3 working days after receiving their application. If the nominator/self-nominating caregiver has not received a confirmation email or phone call within 7 working days after submission, please contact Ms. Wong Suet Pan at the Fanling Parents Resource Centre (Phone No.: 2656 6211) for follow-up.

Section 5: Information of Nominating Centre/Unit

Name of Nominating Centre/Unit : _____

Name of Nominator : _____ (Mr./Ms.)

Nominator's Title: _____

Contact Phone Number: _____ Fax Number: _____

Email Address: _____

Nominator's Signature: _____ Date: _____

Seal of Service Center/Unit

****Note :**

1. Please complete this form **on or before March 31, 2025 (Monday)** and submit it together with presentation of the carer's care journey or life story by one of the following means:
 - A. Mail to Heep Hong Society " Working Group on Appreciation Campaign for Carers of Children with Special Educational Needs" 2025**
(Address: Unit K, 10/F, MG Tower, 133 Hoi Bun Road, Kwun Tong, Kowloon).
 - B. Email to carer.appreciation@heephong.org.**
2. The nominator/self-nominating carer will be notified by email/phone within 3 working days after receiving the letter. If the nominator/self-nominating caregiver has not received a confirmation email or phone call within 7 working days after submission, please contact Ms. Wong Suet Pan at the Fanling Parents Resource Centre (Phone No: 2656 6211) for follow-up.
3. **All submitted information will not be returned.**

Short Video (limited to 3 minutes, the contents can be a daily record of the carer's life, sharing of the carer's feelings, etc.)

****Note :**

1. If it is presented in words, it can be written on a separate paper.
2. If submitting a video, the format of video should be in MP4, MOV, WMV, or AVI. The resolution should not be less than 720p and the file size should not exceed 1 GB. Please save the video on a CD/DVD or USB storage device and submit it together with the nomination form or self-nomination form. You can also upload the video to Google Drive and send the Google Drive Link together with the nomination form or self - nomination form to the email address carer.appreciation@heephong.org.

Section 3: Carer's Self-Declaration and Signature

1. I hereby consent to participate in the **Heep Hong Society "Appreciation Campaign for Carers of Children with Special Educational Needs" 2025**, and I certify that the information provided in this form is true and accurate.
2. I agree to attend the **Award Presentation Ceremony for the Heep Hong Society "Appreciation Campaign for Carers of Children with Special Educational Needs" 2025**, scheduled to be held **late June 2025** (details of the event will be announced later).
3. I understand and agree that the Heep Hong Society may use and retain the personal information and photographs/videos related to myself and the care recipient provided in this form, as well as any photographs/videos obtained during the event, for producing relevant publications and for future promotional, educational, and professional exchange purposes in the future.

Self-nominating Carer's Name : _____ **Signature :** _____ **Date :** _____

****Note :**

1. Please complete this form **on or before March 31, 2025 (Monday)** and submit it together with presentation of the carer's care journey or life story by the following means:

A. Mail to Heep Hong Society " Working Group on Appreciation Campaign for Carers of School-Age Children with Special Educational Needs" 2025

(Address: Unit K, 10/F, MG Tower, 133 Hoi Bun Road, Kwun Tong, Kowloon).

B. Email to carer.appreciation@heephong.org.

2. The nominator/self-nominating carer will be notified by email/phone within 3 working days after receiving the letter. If the nominator/self-nominating caregiver has not received a confirmation email or phone call within 7 working days after submission, please contact Ms. Wong Suet Pan at the Fanling Parents Resource Centre (Phone No.: 2656 6211) for follow-up.

3. **All submitted information will not be returned.**